

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT County Fire	(2) MEETING DATE 12/11/2012	(3) CONTACT/PHONE Robert Lewin / 543-4244 Bill Winter / 543-4244	
(4) SUBJECT Request to authorize a budget adjustment in the amount of \$194,141 in Fund Center 140 – County Fire to purchase a relocatable Rescue Training Tower; and to amend the Fixed Asset List to add the Tower, to be paid for with grant funding from the US Department of Homeland Security. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve a budget adjustment in the amount of \$194,141 in Fund Center 140 – County Fire and amend the Fixed Asset List to add a relocatable Rescue Training Tower, to be paid for with grant funding from the US Department of Homeland Security. A four-fifths vote of the Board is required for approval.			
(6) FUNDING SOURCE(S) Federal Grant	(7) CURRENT YEAR FINANCIAL IMPACT \$194,141.00	(8) ANNUAL FINANCIAL IMPACT Less than \$500.00	(9) BUDGETED? Yes (Grant funds carried over from prior year)
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: 1213066 <input checked="" type="checkbox"/> 4/5th's Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>March 8, 2011</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts.			

County of San Luis Obispo



TO: Board of Supervisors

FROM: County Fire / Robert Lewin / 543-4244
Bill Winter / 543-4244

DATE: 12/11/2012

SUBJECT: Request to authorize a budget adjustment in the amount of \$194,141 in Fund Center 140 – County Fire to purchase a relocatable Rescue Training Tower; and to amend the Fixed Asset List to add the Tower, to be paid for with grant funding from the US Department of Homeland Security. All Districts.

RECOMMENDATION

It is recommend that the Board approve a budget adjustment in the amount of \$194,141 in Fund Center 140 – County Fire and amend the Fixed Asset List to add a relocatable Rescue Training Tower, to be paid for with grant funding from the US Department of Homeland Security. A four-fifths vote of the Board is required for approval.

DISCUSSION

Summary:

On March 8, 2011, your Board accepted a grant under the State Homeland Security Grant Program for Federal Fiscal Year 2010, and approved an associated budget adjustment request. The Board action appropriated \$194,141 for development of rescue training props and drill grounds, assigned to the Significant Value Purchase account (5050415). The department is now moving forward with implementation of the grant, and is requesting these funds be move to the Capital Outlay (5500030) account, in order to allow for the purchase of Fixed Assets.

Background:

The department has operated Drill Grounds, located on Camp San Luis Obispo property, for many years. The current Drill Grounds has been used since June of 2011, and replaced an earlier facility in use since 1987. Drill Grounds are used to provide a wide variety of fire and rescue training to the department's firefighters, and to firefighters from other departments.

As stated above, in 2011 your Board appropriated funds received from a federal grant to develop rescue training props and the drill grounds. This funding is from the State Homeland Security Grant Program, which is administered by the County Office of Emergency Services. The request to use grant funds for this project was submitted by the County's Homeland Security Grant Approval Authority, which includes representatives from both County and local government emergency response agencies.

Since acceptance of the grant, the department has analyzed a number of alternatives for developing rescue training props and drill grounds. A decision has been made to move forward with the construction of a modular, relocatable Rescue Training Tower, which will be installed on a concrete pad at the Drill Grounds. The concrete pad will be built by a private contractor, according to specifications provided by the Training Tower manufacturer. The Training Tower itself will be built by a firm specializing in fire training facilities, and then moved to the Drill Grounds where it will be re-assembled by the firm.

Costs for the Rescue Training Tower and the concrete pad are estimated to be in excess of \$190,000. Purchases of this type which are greater than \$5,000 are considered fixed assets, and this expenditure will therefore require an amendment to the County Fixed Asset List. A Budget Adjustment Request is also requested, which will reallocate the expenditure appropriation for the purchase of the Tower from the Significant Value Expense (5050415) account to the Fixed Asset (5500030) account.

OTHER AGENCY INVOLVEMENT/IMPACT

The Auditor-Controller's office has reviewed and approved the Budget Adjustment Request. The County Office of Emergency Services has been consulted, and is supportive of this request. County Architectural Services will review and approve plans prior to construction.

FINANCIAL CONSIDERATIONS

The project is fully grant-funded in the amount of \$191,141. All funds for the project were appropriated in Fiscal Year 2010-2011 and have been carried forward into the current year, FY 2012-13. No additional funds are being requested. There will be no net impact to the department's FY 2012-2013 budget.

The tower will be built without any utility connections, and it is therefore estimated that operating and maintenance costs in future years will be minimal. The Riverside County Fire Department operates an identical training tower, and reports their operating and maintenance costs to be less than \$500 per year.

RESULTS

Approval of this request will allow the department to move forward with construction of the Rescue Training Tower, which will be a significant improvement to hands-on emergency response training in the County. The Tower will be a regional training asset, available for use by other emergency response organizations. 100% of the funding for this project is from a Federal Grant. These results will contribute to the County's Vision of a Healthy, Safe and Well-Governed Community.